



# SECUREDROP

➤ *TELL US WHERE TO LEAVE YOUR PARCELS WHEN YOU ARE OUT, FOR THE FASTEST, NO-FUSS DELIVERY.*

**SecureDrop is free and means you get deliveries on the first attempt.**

All you need to do is tell us a nominated safe place to leave your parcels. Save yourself future trips, plus no more waiting until the following day to collect! To sign up, complete the application form overleaf.

**SECUREDROP SIGNATURE** Select a safely accessible, weather proof location within the grounds of your property for delivery of all items too big for your letterbox, including those requiring signature.

**SECUREDROP HOME** Permits the delivery of all items except those requiring signature to your registered SecureDrop location.

**SECUREDROP NEIGHBOUR** Agree with a neighbour to receive and sign for items on your behalf when you're out.

---

For all of the above services we'll put a card through your door to let you know it is there.



**T** 616616

**E** [securedrop@jerseypost.com](mailto:securedrop@jerseypost.com)

**W** [www.jerseypost.com/securedrop](http://www.jerseypost.com/securedrop)

**Jersey Post** 

# APPLICATION FOR SECUREDROP

➤ PLEASE COMPLETE YOUR APPLICATION AND EITHER HAND BACK TO YOUR DELIVERY OFFICER, RETURN BY POST TO JERSEY POST, JERSEY, JE1 1AA OR SCAN AND E-MAIL TO SECUREDROP@JERSEYPOST.COM



**PLEASE COMPLETE THE FORM FOR THE SERVICE YOU REQUIRE. THEY ARE ALL FREE.**

**SECUREDROP SIGNATURE** Following successful application you will be sent a service leaflet in the post. Enclosed will be a barcoded label and instructions for affixing this label in your SecureDrop location.

**SECUREDROP HOME** This service is only for items that do not require a signature.

**SECUREDROP NEIGHBOUR** Your neighbour must sign the application as consent. This service is available for all items, except Royal Mail Special Delivery.

**PLEASE NOTE** All customers should complete Sections 1 & 4. In addition customers should complete Section 2 **OR** 3, depending on what service is required.

## 1 CUSTOMER DETAILS

Full name

Address

Postcode

Mobile number

Email address

### IMPORTANT

By signing up to the SecureDrop service all persons residing at this address will also receive the service.

**Please ensure you have obtained permission from all residents at the address above before submitting your application.**

## 2 SECUREDROP SIGNATURE

My chosen SecureDrop location is

Jersey Post reserves the right to refuse an application for SecureDrop if the location is deemed unsuitable.

### 2b SECUREDROP HOME

If you do not want signed for items left in your SecureDrop location, please tick this box.

## 3 SECUREDROP NEIGHBOUR

Neighbour's full name

Address

Postcode

Neighbour's signature

Date

## 4 DECLARATION

I confirm that Jersey Post is authorised to deliver any appropriate items to my designated SecureDrop. I agree to comply with the Terms & Conditions, found at [www.jerseypost.com/securedrop](http://www.jerseypost.com/securedrop) and I am 18 years old or older. By signing this form I give consent for Jersey Post to utilise my signature to provide proof of delivery to any and all parties who may request such information.

**I confirm that I have no claim against Jersey Post for non-receipt of or damage to the item(s) occurring after delivery.**

Full name

Date

Terms and conditions can be found online at [www.jerseypost.com/securedrop](http://www.jerseypost.com/securedrop) or by request from [customerservices@jerseypost.com](mailto:customerservices@jerseypost.com).

Signature