

# Application Form

# FedEx for Business

October 2025

## PLEASE COMPLETE USING BLOCK CAPITALS.

Please return the completed form and any accompanying documents by email to [fedex@jerseypost.com](mailto:fedex@jerseypost.com)

To find out more about this service and it's current rates, visit [www.jerseypost.com/fedex](http://www.jerseypost.com/fedex)

## 1. Client Information

Company Name:

Debtor ID:

Business Address:

Billing Address (If Different):

Contact Name:

Contact Email:

Contact Telephone:

## 2. The Service

FedEx for Business offers secure, express international and UK delivery for high-value or time-sensitive items. FedEx's courier network will provide end-to-end tracking and signature on delivery — ensuring peace of mind and professional handling of your documents and parcels.

## 3. Commencement and Duration

The Service shall commence on  /  /  and shall remain in force until terminated by either party in accordance with the termination provisions set out in the Terms of Business.

## 4. Declaration & Consent

The Client acknowledges receipt of a copy of this Statement of Service and associated terms and conditions, and confirms its agreement with the content therein. Furthermore, the Client hereby gives its consent for Jersey Post to collect, process and store personal information relating to the Client as required by Jersey Post for the administration and provision of the Services. Jersey Post is registered in accordance with applicable data protection legislation in Jersey.

### For and on behalf of the Client:

Signature:

Position:

Print Name:

Date:  /  /

For further information, please contact the Business Team  
email [business@jerseypost.com](mailto:business@jerseypost.com)  
[www.jerseypost.com](http://www.jerseypost.com)



# FedEx for Business Terms & Conditions

In respect of courier mail items ("Courier Items") the Service is provided by Jersey Post Limited in partnership with FedEx and comprises of the Services listed below.

## 1. Definition and interpretation:

- a. **"Service"** means FedEx Courier Service, an express courier service to domestic and international locations operating off the global FedEx network.
- b. **"Client"** means the customer/business in receipt of the Service.
- c. **"Charges"** means the current FedEx Business Rate, which is subject to change.
- d. This Statement of Service is subject to Jersey Post's Terms of Business, a copy of which is available at [www.jerseypost.com](http://www.jerseypost.com) or on request. Unless otherwise set out in this Statement of Service, defined terms shall have the same meaning as terms defined in Jersey Post's Terms of Business. In the event of any inconsistency between this Statement of Service and the Terms of Business, this Statement of Service shall prevail.

## 2. FedEx UK and International Priority Service:

The FedEx UK Domestic Service is available to clients wishing to send Courier Items to the UK with guaranteed two-day delivery times.

European and International destinations are accessed via the FedEx International Priority Service and is subject to their standard terms of carriage. This service includes customs clearance support and is suitable for sending items of commercial value. Full detail of the service can be found [www.fedex.com/en-gb/home](http://www.fedex.com/en-gb/home)

## 3. Collection service

- a. Jersey Post will collect FedEx Courier Items originating from the Client by email [ccsr@jerseypost.com](mailto:ccsr@jerseypost.com) before 12 noon on the day of collection.
- b. Collections are made ONCE a day by 5pm.
- c. Collection days are Monday to Friday excluding public and bank holidays.

## 4. The Client's obligations

In order for Jersey Post to provide the Collection Service the Client shall:

- a. Where, the Collection Service is not arranged for a pre-defined time, email [ccsr@jerseypost.com](mailto:ccsr@jerseypost.com)
- b. Ensure that the Courier Items are addressed correctly and that the full postcode or zip code is included;
- c. Ensure that a return address is included on the Mailing Item in case the item cannot be delivered;
- d. Ensure that all necessary documentation, including airway bills and any applicable customs forms are completed in full and correctly affixed to the Mailing Item;
- e. The item(s) are correctly identified as Fedex item(s). Stationery can be ordered from [ccsr@jerseypost.com](mailto:ccsr@jerseypost.com)
- f. Ensure that the mailing item(s) are ready at the beginning of the collection time;
- g. Ensure that a member of staff is present during the collection time; and
- h. Be liable for the payment of any taxes and dues as a result of sending commercial items.
- i. Be liable for the payment of any surcharges relating to the service as charged by FedEx.

## 5. Jersey Post's obligations

### For the Courier Service Jersey Post shall:

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- a. Provide the Client with access to all necessary documentation for the relevant service;
- b. if requested, provide the Client with appropriate packaging;
- c. Collect the Courier Item(s) from the agreed collection point when requested to do so; &
- d. Despatch the Courier Items on the day of receipt, provided that the Client has performed all its obligations under this Statement of Service and subject to the cut-off time for same day despatch.

## 6. Charges

The standard rate is the Fedex Business Rate (a copy of the prevailing rate is supplied with this document.) Your organisation receives a discount off this rate.

Additional charges may be added for extra services or surcharges incurred as a result of sending items outside of Jersey Post Limited's provided guidelines.

## 7. Service Level Agreement (SLA)

If you have any issues or concerns regarding an item, please contact [fedex@jerseypost.com](mailto:fedex@jerseypost.com).

- a. The customer will receive an update of their case as soon as possible according to FedEx's response times.
- b. Where required a Fedex case reference will be provided.
- c. The provision of services may be affected by changes in shipping schedules from Jersey to the UK. Jersey Post will endeavour to pass on any advance notice of sailing disruptions to customers, provided such information is received in a timely manner.

## 8. Returns

All returned items will be charged back to the customer's account.